

## Quick Start Guide

Thank you for purchasing Capturx!

This quick start guide will walk you through installation and getting started with Capturx Forms for Excel.

### System Requirements:

Microsoft Windows XP SP3, Windows Vista SP2,  
Windows 7 SP1 (32- or 64-bit) or Windows 8 (32-or 64-bit)

Excel and Word, 32-bit versions of Microsoft Office 2007 SP2, Microsoft Office 2010 or Microsoft Office 2013

- Memory: A minimum of 512MB of RAM is required, though 1GB of RAM or more is suggested for optimal results.

### Printer Requirements:

4-color PostScript printers

- 256MB of RAM for your printer (512MB of RAM recommended)
- Some color printers may require settings to be adjusted for optimal use.
- To see a sample list of compatible printers please visit:  
<http://www.adapx.com/printer-sample-list>

## Installing Capturx Forms for Excel

### 1. Confirm System Requirements

### 2. Install Capturx Forms for Excel Software

- A. Insert the Capturx Pen Manager CD into your CD-ROM drive, and follow the on-screen instructions. If your computer is not configured to autorun, then double-click "setup.exe" on the CD-ROM drive. Restart your PC before Step B.
- B. Insert the Capturx Forms for Excel CD, and follow the on-screen instructions.
- C. Register and activate your software and digital pen when prompted to do so.

You will need to dock your digital pen to complete the activation.

### 3. Register Software

- A. When you open Excel you will see the Capturx Forms Activation Screen and the Register your Software with Capturx options. Registration ensures that you will receive important product updates. Select Next.
- B. Fill in the Software Registration form with the required information.
- C. Complete by docking the digital pen and select Close.

### 4. Register and Activate Digital Pen

- A. The Capturx Pen Startup Wizard will open.
- B. The Activate Your Pen option will already be checked if the digital pen was shipped with a license. If not, you can select the Use Offline Key button and enter Activation Key you have received (see user guide <http://capturxforms.adapx.com>)
- C. Select the Register button to register your digital pen with Capturx, fill in the Register Pen screen with the required information, use the same email address that you did when registering your software.

After you have successfully installed Capturx Forms for Excel, we encourage you to read through the online user guide and other resources to learn about Capturx Forms for Excel and how to get the most out of your purchase.

- Consult the user guide online: <http://capturxforms.adapx.com>
- View FAQs and Best Practices: <http://www.adapx.com/excelsupport>

## Getting Started

Here's a quick overview of what you'll learn in the user guide:

- Open Excel and click on the Capturx tab on the Excel ribbon.
- This opens the Capturx ribbon on Excel, that contains all the commands for using Capturx Forms for Excel.
- You can design and print forms, and then upload and review digitized data using the commands on the ribbon.
- New remote user feature enables sending of handwritten data to other locations without accessing native files or Excel. When handwritten data is received by others the data will be routed to the appropriate Excel file.