



Quick Start Guide

Thank you for purchasing Capturx!

This quick start guide will walk you through installation and getting started with Capturx Pen Manager.

Capturx provides a variety of ways to collect and share data. With the Capturx Pen Manager, field teams can upload the handwritten data directly off the digital pen to servers or send it via email to remote users, who then upload and integrate the data into their local files using Capturx.

The Capturx Pen Manager on the PC grabs the handwritten data and formats it into an email message. When the email recipient opens the Capturx file, the data is automatically integrated into the correct Capturx-enabled file.

System Requirements:

Microsoft Windows XP SP3, Vista SP2, 7 (32-bit or 64-bit)

- Memory: A minimum of 512MB of RAM is required, though 1GB of RAM or more is suggested for optimal results.

Installing Capturx Pen Manager

1. Confirm Basic System Requirements
2. Install Capturx Pen Manager before any other Capturx Products you are installing at this time.
 - Insert the CD into your CD-ROM Drive.
 - Select install and follow the setup instructions on your screen.

Getting Started

Here's a quick overview of what you'll learn in the user guide:

How to write on Capturx-enabled documents.

1. Write on Capturx-enabled documents as you would with any other pen on paper.
2. Upload pen data by placing the pen in the docking station connected to the PC via USB or if you have Capturx Mobile the data can be uploaded using a mobile phone.

How to send pen data to email or Capturx-enabled servers.

- To send pen data to others for processing, enter an email address formatted as name@domain.com in the “Connection” field and select **Enable**.
- To send pen data to a Capturx-enabled server, enter the site address in the “Connection” field and select **Enable**.

Once data has been saved on the digital pen and the pen is docked to the machine, Capturx will create an email for the recipient indicated in the “Connection” field in the Capturx Pen Manager or send data to a Capturx-enabled Server. The pen data will be contained in an .XID file (Capturx Ink Document).

Each .XID file will reference the following:

- Name of the pen author
- Date and time of the file upload

How the Capturx Pen Manager manages your PC’s interactions with the digital pen.

The Capturx Pen Manager will automatically open when the digital pen is connected to your PC. You can also access the Capturx Pen Manager by double-clicking the pen icon in your system tray.



The Capturx Pen Manager lets you:

- Route ink records directly from pen to email.
- Assign passwords to the pen.
- View battery charge status of pen in use.
- View status of data on the pen.
- Update pen registration and personal information.